



## Instructions for Creating Reports

JFY provides reports and data analysis on a regular basis for teachers and administrators. There are times when teachers need immediate feedback after a class session. JFY wants to empower teachers to use data effectively, so we also train teachers how to do reports. Here you see an example of how teachers can monitor student progress in our software.

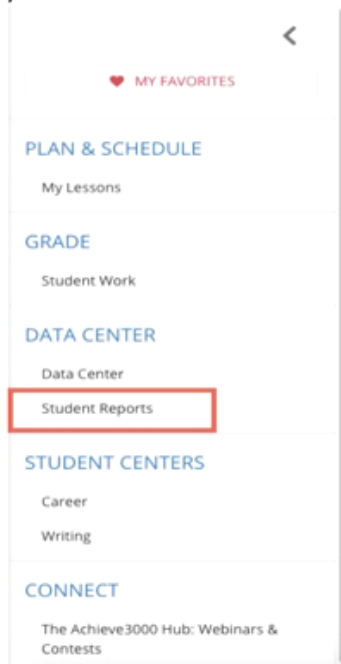


### Viewing Student's Progress on Standards

You will be able to track your students' progress on the standards using this report. It is best viewed online.

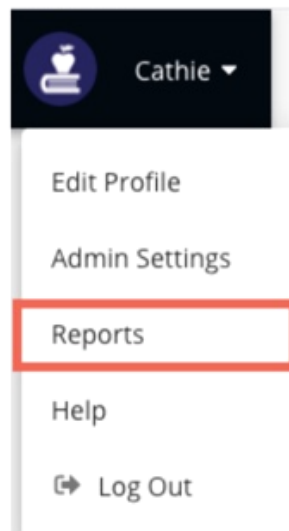
1. You can get to the dialog box for the report two ways.
  - a. You can click on the 3 bars next to "EmpowerPro" on the upper left and select "Student Reports" under the Data Center
  - b. Click on your name in the upper right and select "Reports" in the drop down menu

Click on the three lines and you will see this



or

Click on your name and you will see this



2. In the Reports section, click on "**How are my students performing on standards**".